

## Instructions for Transfer of Publicly Traded Securities

Centre for Addiction and Mental Health Foundation (the "Foundation") appreciates your donations. Under current tax regulations, your donation of publicly traded securities is exempt from capital gains tax **only** when you transfer the securities *in specie* or in-kind to a charity.

### Electronic Transfer - Canadian and U.S. Securities

- 1** In order to facilitate the transfer, the donor must forward a completed and signed **Direction and Notification of Gift of Securities** (see form on page 2) to their brokerage institution.
- 2** The donor's brokerage institution will arrange for the electronic transfer of shares to the Foundation's broker:
  - CIBC Wood Gundy Inc.  
for the account of: Centre for Addiction & Mental Health Foundation  
Account #: **415-08908-22**
- 3** A copy of the **Direction and Notification of Gift of Securities** form should also be emailed, at least one business day prior to the transfer, to CAMH Foundation & CIBC Wood Gundy Inc.:
  - **CAMH Foundation:** Gina Daya, Chief Financial Officer, [gina.day@camh.ca](mailto:gina.day@camh.ca), (647) 338-6725
  - **CIBC:** Lira Lamaca, Associate Investment Advisor, [lira.lamaca@cibc.ca](mailto:lira.lamaca@cibc.ca), (416) 594-7955

The form will assist us in linking the appropriate donor information to the donation. Electronic transfers fulfill industry requirements and do not provide sufficient information for the Foundation to properly identify the donor.

A charitable tax receipt will be issued by the Foundation. The value of the receipt will be determined by the fair market value of the securities. Generally, the fair market value will be the closing price on the date that the securities are received in the Foundation's brokerage account. In cases where the securities are sold on the date they are received, the fair market value will be the proceeds of the sale before commissions or fees. Securities are normally sold as soon as possible.

- 4** A charitable tax receipt will be issued by the Foundation. The value of the receipt will be determined by the fair market value of the securities. Generally, the fair market value will be the closing price on the date that the securities are received in the Foundation's brokerage account. In cases where the securities are sold on the date they are received, the fair market value will be the proceeds of the sale before commissions or fees. Securities are normally sold as soon as possible.

## Direction and Notification of Gift of Securities

### Donor Information

Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

No. of units	name of the security	CUSIP number

This form authorizes the transfer of the following securities to the Centre for Addiction and Mental Health Foundation:

Name of Donor's Broker/Institution: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Expected date of transfer: MM/DD/YYYY

**Account #:** 415-08908-22  
CIBC Wood Gundy Inc.  
33 Bay Street., 28th floor, West Tower Toronto, ON M5R 2R2

**Contact:** Lira Lamaca  
**Telephone:** (416) 594-7955  
**Fax:** (416) 594-7951  
**Email:** [lira.lamaca@cibc.ca](mailto:lira.lamaca@cibc.ca)

FINS: T079  
DTC: 5030  
CUID: WGDB  
Euroclear: 10034  
(BK of NYC/WGI)  
Dealer #: 9280  
Rep Code: SH2  
ABA# 021000018

Donor Signature: \_\_\_\_\_ Date: MM/DD/YYYY